



AIIMS-BLS(B-III)(04)/21-5)57

..15.. December, 2023

**DOCUMENT VERIFICATION NOTICE FOR THE POST OF HOSTEL  
WARDEN**

Subject: - Verification of documents, for the post of Hostel Warden.

It is submitted that the document verification for the post of Hostel Warden was conducted on 15/12/2023 at 10:30 A.M. on the 3<sup>rd</sup> Floor of Admin Block, AIIMS Bilaspur H.P. However, sufficient candidate not found eligible for foresaid posts. Hence, the competent authority has decided to call the remaining qualified candidates from the merit list for document verification on 19/12/2023 at 10:30 A.M. at the same foresaid venue.

If at any stage during further selection process i.e. documents verification, it comes to the notice that the candidate has filled wrong entries/not qualified as per Recruitment Rules of the post he/she will be treated as Not Eligible and his/her candidature will be treated as cancelled. Therefore, following candidates are advised to appear before the committee constituted for verification of original documents on 19/12/2023 on the 3<sup>rd</sup> Floor of Admin Block, AIIMS Bilaspur H.P. failing which the candidature of the candidate will be rejected.


87001	87005	87011	87013	87014
87015	87016	87018	87022	HO001
HO002	HO004	HO005		

Shortlisted candidates are advised to bring one set of self-attested documents along with originals as per detail given below: -

- Print out of the online Application form.
- Proof of Date of Birth or Class 10<sup>th</sup> (Matriculation) Certificate.
- Essential Educational Qualification Certificates.
- Essential Professional Qualification Certificates.
- Proof of valid Category Certificate for SC/ST/OBC/EWS.
- Experience Certificates wherever required.
- NOC – Candidates who are currently working with Central/State Govt./ Autonomous Bodies etc.
- Admit Card having Candidate Signature.
- Photo ID Card for proof of identity issued for any Government authority.
- Address proof issued by any Government authority like Electricity Bill, Ration Card, Voter Card etc. as mentioned by him/her in the online application form.
- Any other document in support of candidate's eligibility for the respective post as per recruitment notice/ recruitment rules.
- A candidate who claims change in name after matriculation on marriage or remarriage or divorce etc. the following documents shall be submitted.

- (a) In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
- (b) In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
- (c) In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.
- (d) In other circumstances for the change of name of both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

For any other query, candidate may contact Assistant Administrative Officer, AIIMS Bilaspur through email - [ao.admin@aiimsbilaspur.edu.in](mailto:ao.admin@aiimsbilaspur.edu.in) or visit personally on any working day upto 18/12/2023.

  
**Deputy Director (Administration)**  
**AIIMS - Bilaspur H.P**